

POLICY ON THE USE OF MOBILE PHONES

For Child Protection reasons, students are permitted to bring mobile phones into school. For these same reasons, pupils may not use mobile phones in the course of the school day without the explicit permission of staff.

Mobile phones must be switched off at all times during the school day – from entry onto school premises until after 3.30pm and including both break and lunch times.

Pupils who fail to switch his/her phone off or who make unauthorised use of a mobile phone within the time period stipulated above will be liable to the following sanctions:

- the phone will be confiscated, labelled and placed in the school safe for security
- the pupil's name/class will be forwarded to the Head of Key Stage;
- Confiscated mobile phones will be returned to pupils at 3.30pm the following day following receipt of a signed note from a parent/carer in the Student Planner.
- In the case of a second unauthorised use of a mobile phone, parents will be asked to pick up the mobile phone from school.
- Persistent unauthorised use of a mobile phone will result in a detention in the first instance.

Parents are informed annually that mobile phones may not be used by pupils during the school day while pupils are also informed regularly via the Student Planner.