

14 January 2010

Dear Parent/Guardian,

I am writing to inform you of a departure this year from our usual annual report.

These changes, outlined below, are necessary in order for us to comply with Pupil Reporting regulations 2009 issued by DENI on 11 November 2009. (<http://www.deni.gov.uk>)

The February report for pupils in Years 8, 9 and 10 will contain the following information:

- Subject percentage
- The Year Average for the subject
- The number of merits achieved in the first term
- The maximum number of merits possible
- Attendance as a percentage of the maximum number of sessions up until reporting date.

A fuller report which will be sent out by 30th June 2010 will contain assessment details on your child's progress in:

- The cross-curricular skills of Communication, Using Mathematics and Using ICT
- Each subject being studied.
- Achievement in relation to Thinking Skills and Personal Capabilities

The report will also summarise your child's interests and strengths and advise on a focus for development.

In addition, parents of pupils in year 10 should expect to be informed of their child's level of progression in Language and Literacy and in Mathematics and Numeracy along with information on expected end of key stage levels for all Year 10 pupils in the school in the above areas and in future years in Using ICT.

At this time I would ask you to note that the dates for the Key Stage 3 Parent Teacher meetings are as follows:

Year 8 - 23rd March 2010

Year 9 - 4th March 2010

Year 10 – 18th February 2010

If you have any queries in relation to either of the above matters please do not hesitate to contact me via the school office.

Yours sincerely,

Mrs C Rawdon (V.P.)