

LUMEN CHRISTI COLLEGE
Bishop Street
Londonderry BT48 6UJ

Voluntary
Grammar School
Boys and Girls
Age Range 11 – 18

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Principal: Mr P O'Doherty B.Ed. M.Sc. PQH
Chairman of the Board of Governors: Mr John Boyle B. Sc. MIET

Roll: 847

ADMISSIONS NO. 120

ENROLMENT NO. 840

Open Day
Sunday 5 February 2012
Principal's address: 3.00p.m. and 4.00p.m.

ADMISSION OF PUPILS TO YEAR 8 IN SEPTEMBER 2012

To Parents/Guardians naming **Lumen Christi College** as a Preference on your child's Transfer Form

Entrance Test Results

Lumen Christi College intends to use the COMBINED STANDARDISED MARK SCORE obtained by pupils completing the GL Entrance Assessments in English and Mathematics on Saturday 19th November 2011 or the supplementary GL Entrance Assessments on Saturday 10th December 2011.

Please ensure that you provide the following information on Section C of your child's Transfer Form:

The COMBINED STANDARDISED MARK SCORE obtained in the GL-Assessments in English and Mathematics as specified by the school. You must also attach to the Transfer Form the original copy of the Statement of Results issued by the Assessment Centre.

Special Circumstances and/or Special Provision

If applying for Special Circumstances, parents/guardians must also attach to the Transfer Form

- a completed Special Circumstances Form (SC1), available from Lumen Christi College
- educational evidence to show that the combined standardised mark score achieved in the GL- Assessment does not correspond to the academic ability of the child; this should be in the form of a report (in original form, not a photocopy) from the primary school on the academic ability of the applicant which should provide all standardised test results in Literacy and Numeracy taken in Primary 5, 6 and 7
- documentary evidence such as medical or social reports indicating that medical or other problems directly influenced the outcome of the GL-Assessments in English and Mathematics with verification by an appropriate professional

Claims that medical or other problems affected the performance of the child in the GL-Assessments in English and Mathematics should have been registered previously on the College's Registration Form for Special Circumstances by 4.00 pm on Friday 16th December 2011 to the Centre at which the applicant sat the GL- Assessments.

If applying for Special Provision, parents/guardians must attach to the Transfer Form

- **a copy of the College's Special Provision Form (SP1), available from Lumen Christi College, detailing precisely the reasons why the applicant is applying for Special Provision**
- **a report (in original form, not a photocopy) from the primary school on the academic ability of the applicant which should include, where possible, all standardised test results in Literacy and Numeracy taken in Primary 5, 6 and 7**
- **an educational assessment report conducted on behalf of the College by a suitably qualified person**

Claims for Special Provision should be received by 4.00 pm on Wednesday 7th March 2012 at Lumen Christi College.

Upon receipt of a request in writing by a pupil's parent/guardian, a primary school must disclose the relevant pupil's record of progress and achievement. The onus is on the parent/guardian to obtain from the primary school full information on the pupil's academic performance and test results and to provide this to Lumen Christi College. No information will be sought by the College directly from the primary school.

Lumen Christi College is a Catholic, co-educational Grammar School welcoming pupils of all faiths, respectful of all religious beliefs and encouraging the religious development of all in their own faith. Admission is open to all. No preference is given to particular schools.

The core aims and values of the College are:

- faith in God which expresses itself in Christian service;
- the challenging of gender, religious, racial and social prejudice;
- the enrichment of pupils' lives promoting their physical, mental and spiritual health and helping them to lead fulfilling and purposeful lives;
- the development of responsibility and self-discipline;
- the highest possible academic success for each individual pupil achieved through an emphasis on co-operation in group work;
- the development of a "listening" culture marked by honest speaking, sensitive hearing and the absence of defensiveness and aggression.

Because of its relatively small numbers, Lumen Christi offers a caring community in which pupils feel cherished and where good relationships between teachers and pupils are at the core of the curriculum.

The College is beautifully situated around the ancient Windmill Tower on the Brow of the Hill in Bishop Street. The nineteenth century façade and listed historical buildings house the most modern facilities, laboratories and work shops and a fully integrated communications and computing network. The site is close to Craigavon Bridge, which allows easy access from the Waterside and rural areas.

The College achieved Specialist School Status as a Science College in 2006 and offers excellence of teaching and in-depth study of academic science courses at all levels from Key Stage 3 to A-Level. In addition, the school offers the full Northern Ireland Curriculum to A-Level, enriched by additional Modern Languages, Triple Award Science for those wishing to specialize in sciences, Enrichment Programmes, Duke of Edinburgh Award and other subjects. Academic standards consistently place the college among the highest achieving grammar schools in the United Kingdom. The school also has a well supported and expanding extra-curricular programme on offer five days a week and includes; Computer Club, Soccer, Netball, Gaelic

Football, Drama, Orchestra, Cricket, Art Club, Duke of Edinburgh Award Scheme, Astronomy, Aerobics, Basketball, Rugby, Chess, Folk Group, An Cumann Gaelach, Engineering, Golf, Environment Club, Community Outreach, Cross Country, Technology Club, School Band, Young Enterprise, Photography Club, Choir, Languages Clubs, Swimming, Trampolining, Modern Dance and Quiz Club.

The College also provides many after school clinics to assist pupils with work across a range of subjects; these include Art, English, Mathematics, IT, Science and Modern Languages. Key Stage 3 and 4 Homework Clubs are available five days a week.

The welfare and progress of each pupil is of the greatest concern. To achieve this, effective communication between home and the College and the pastoral care provision in the College are given the highest priority. Lumen Christi aims to make parents feel welcome in the school and to this end the College operates an open door policy for parents wishing to meet with the principal or the vice-principals.

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The Board of Governors draws up the Admissions Criteria and delegates to an Admissions Sub-Committee, which includes the Principal and Vice-Principals, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any committee or Sub-Committee appointed by the Board of Governors for the purposes of applying the Admission Criteria set out herein.

LUMEN CHRISTI COLLEGE - ADMISSIONS CRITERIA FOR ENTRY TO YEAR 8 IN SEPTEMBER 2012

The Board of Governors, including the Principal, has determined the following Admissions Criteria which will be applied if the number of applicants is greater than the Admissions Number. Applicants resident in Northern Ireland at the time of their proposed admission will be considered before other applicants and proof of residency will be required before completion of the admissions process in September 2012.

Applicants will be admitted in order of priority set down below:

- 1 Applicants who have registered for and completed the GL-Assessment in English and Mathematics for the Post-Primary Transfer Consortium in the 2011 series of tests. Such applicants will be admitted by rank order of the combined standardised mark score attained in the GL-Assessment tests or the score deemed equivalent, in the opinion of the authorised sub-committee, for those regarding whom parental claims for special circumstances or special provision have been accepted, the highest scoring candidate being ranked first, the next highest candidate being ranked second, etc. Applicants will be admitted in rank order, up to the maximum of the College's admissions number (120).

Where two or more applicants have an identical combined standardised mark score or the score deemed equivalent, in the opinion of the authorised sub-committee, for those regarding whom parental claims for special circumstances or special provision have been accepted, and their position in the rank order means that there are insufficient places to admit all of them, sub-criteria will be applied in the order stated below;

- (a) Applicants of whom a brother/sister, half-brother/sister, step-brother/sister or legally adopted brother/sister is a pupil in the school or will be in the academic year under consideration.
- (b) Applicants who are an only child or the eldest child in the family eligible to transfer to mainstream secondary education.
- (c) Applicants in receipt of Free School Meals Entitlement at the time of application.

2 Other applicants.

This criterion will apply to applicants who have not completed a GL-Assessment in English and Mathematics for the Post-Primary Transfer Consortium and will only be applied if places are remaining after the application of Criterion 1.

If, in the application of this criterion, there are more applicants who satisfy the criterion than places available, places will be allocated on the basis of the sub-criteria in the order stated below:

- (a) Applicants of whom a brother/sister, half-brother/sister, step-brother/sister or legally adopted brother/sister is a pupil in the school or will be in the academic year under consideration.
- (b) Applicants who are an only child or the eldest child in the family eligible to transfer to mainstream secondary education.
- (c) Applicants in receipt of Free School Meals Entitlement at the time of application.

In the event of there being more applicants meeting the last sub-criterion which can be applied than places available, applicants will be selected for admission on the basis of initial letter of surname (as entered on the Birth Certificate or Court Order) in the order set out below as determined by a randomised selection:

H R D Mac M L S A Z E W I B Mc V C N Q X G O P O' U K J Y T F

In the event of surnames beginning with the same initial letter, the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames, the alphabetical order of the initials of the forenames will be used.

Should two or more applicants have the same surname and forename and thereby qualify for the last available place(s), those applicants will be placed in rank order of eldest child by date of birth as stated on their Birth Certificate and admitted in this order.

Where, after this process has been applied, any applicants continue to tie for a final place, places will be allocated by randomised computer selection.

The sub-committee of the Governors, Principal and Vice-Principals will apply the criteria at the initial selection stage. Thereafter, the criteria will be applied by the Principal and Vice-Principals. A waiting list of pupils will be kept until Friday 30th September 2012. Thereafter, parents/guardians who wish their child to be considered, should a place become available, must make a new application.

Verification of information qualifying a child for a place in Lumen Christi College

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any Application Form/Transfer Form. All applicants should note that where an Entrance Assessment Result, an address, child-age information and/or FSME registration within an application qualifies it for admission, then that information will be verified before students are admitted to Year 8 in the college. The provision of false or incorrect information or the failure to provide verifying documents within the deadlines set by Post-Primary Schools may result in the withdrawal of a place or the inability of the college to offer a place. Original verification documents are required and not facsimiles or copies.

To enable the Board of Governors to verify an applicant's combined standardised mark score in the GL-Assessment in English and Mathematics for the Post-Primary Transfer Consortium Entrance assessment, the results slip from the PPTC Entrance Assessment may be sought.

To enable the Board of Governors to verify information regarding an applicant's address, the following documents in their original form must be supplied within the timeframe set by the college following a provisional offer of a place:

any **two** of

- a bank statement, building society statement or post office account statement which shows the address at which the child is resident
- a utility bill (for instance electricity, gas, television licence, telephone landline) which shows the address at which the child is resident
- the child's Medical Card
- a letter awarding Child Benefit to the child or another letter relating to this benefit

Additionally, the following documents may be sought;

- The child's Birth Certificate (for verification of date of birth, if required)
- A letter awarding Child Benefit to the child or another letter relating to this benefit (for verification of eldest child status, if required)

Parents/Guardians are strongly advised to have such documents ready for submission to the Board of Governors upon request. Parents/Guardians should note that, in regard to pupils qualifying for a place through the criterion in respect of FSME, verification will be sought from the ELB Register as identified on the Transfer Form.

SPECIAL CIRCUMSTANCES

Parental claims for consideration of Special Circumstances and/or Special Provisions for a child, as set out in the College's booklets, "Entrance Assessment: Access Arrangements and Special Circumstances Policy" and "A Guide to Claiming Special Circumstances for Children taking the GL Entrance Assessment", will have their claims considered before the application of the Admissions Criteria.

Special Circumstances allow for a post-examination adjustment to the combined standardised mark score of a child who is eligible for consideration. Applicants claiming that medical or other problems affected the performance of their child in the College's GL-Assessment tests should have submitted an application for such on the College's Registration Form for Special Circumstances (SCR) by **4.00 pm on Friday 16th December 2011** to the Centre at which the applicant sat the GL-Assessment tests and should attach the College's Special Circumstances Claim Form (SC1) onto the Transfer Form at the time of application to the College in February 2012. The procedure for making an application for Special Circumstances, the guidance booklets and application forms are contained within the College's Special Circumstances Pack available directly from the College or for download from the College website at <http://www.lumenchristcollege.co.uk>

Where it is claimed that a pupil's performance in the Entrance Assessment has been affected by a medical or other problem, independent evidence of its existence **must** be provided to the school. Supporting documentary evidence such as medical or social reports concerning the special circumstances should show that medical or other problems directly influenced the outcome of the GL-Assessment tests and that the pupil's ability is genuinely higher than that indicated by the combined standardised mark score. Where a problem is a medical one of short term duration which affected the pupil only at the time of the GL-Assessment tests, the school will require the production of evidence that the pupil was examined by a medical practitioner in relation to the illness at the time of the GL-Assessment tests. Where the problem is of a non-medical nature, the parents/guardians must set out the precise details of the problem and append any appropriate independent evidence to the Transfer Form.

It is the responsibility of the parents to ensure that information regarding the existence of any relevant factors is given on the College's Special Circumstances claim Form. Supporting documentary evidence should also include a report from the primary school on the applicant's educational attainment with special reference to English and Mathematics. The primary school report should include the following:

all the pupil's standardised test results for years 5, 6 and 7 in Literacy and Numeracy: such information should be provided on the College's Special Circumstances Claim Form, a copy of which may be obtained from the College or downloaded from the College website at <http://www.lumenchristcollege.co.uk>

The onus is on the parent/guardian to ensure that the above information and accompanying completed application forms are provided to the College.

SPECIAL PROVISION

Special Provision applies to:

- (i) those pupils moving/recently moved to Northern Ireland whose parents/guardians wish them to transfer to post-primary schools from outside Northern Ireland; or
- (ii) pupils who have received more than half of their primary education outside Northern Ireland; or
- (iii) pupils who, due to long-term illness or unforeseen and serious medical or other problems, were unable to take the school's GL- Assessment tests.

For those children currently in Primary 7 in Northern Ireland, claims for Special Provision should be attached to the Transfer Form. In addition, parents/guardians wishing to claim Special Provision should complete and return appropriate documentation stating the case for eligibility under this category directly to Lumen Christi College by Wednesday 7th March 2012 where possible. An appropriate form is available from the College. The procedure for making an application for Special Provision and application forms are contained within the College's Special Provisions Guidance Pack available directly from the College or for download from the College website at <http://www.lumenchristcollege.co.uk>. Those wishing to make claims for Special Provisions after that date should contact the College directly.

It is the responsibility of parents/guardians to provide precise reasons why the applicant did not take part in the GL-Assessment tests to submit appropriate documentary evidence. All applicants who meet Special Provisions requirements must have an assessment of their ability. The Board of Governors will expect to see any recent primary school reports and may require an assessment of the applicant's ability to be carried out by a suitably qualified person approved by the College. The sub-committee of the Board of Governors will, on the basis of all the documented evidence available to them at the time of making their decision, decide the combined standardised mark score to be used in the application of their Admissions Criteria to such applicants. Applicants awarded such a standardised mark score will then be treated on equal terms to those attaining such standardised scores in the GL-Assessment tests.

The authorized sub-committee of the Board of Governors, on the basis of all documented evidence available to them at the time of reaching their decisions, shall decide the combined standardised mark score to be used in the application of the Admissions Criteria to applicants under Special Circumstances and Special Provision. The Admissions Criteria shall then be applied. All supporting documentary evidence of medical, educational or other appropriate nature should be supplied by parents/guardians to the WELB in time for its dispatch together with the Transfer Form of 1st Preference to Post-Primary Schools.

Applicants who have a Statement of Special Educational Need will have their applications dealt with by the ELB under separate arrangements and are supernumerary to the College's admissions and enrolment numbers.

NUMBERS OF APPLICATIONS AND ADMISSIONS

Year	Admissions No.	Total Applications All Preferences	Total Admissions
2008/2009	120	212	120
2009/2010	120	193	121
2010/2011	120	184	123
2011/2012	120	189	120

